1. Place tick in a zip-lock bag with an alcohol pad.
2. Place zip-lock bag in another zip-lock bag to prevent leakage.
3. Fill out specimen submission form (above) for each specimen and attach to ziplock bag with specimen. **CUT and KEEP** these instructions.
4. Mail specimen(s) and the submission form(s) to WVVTSP in the postage-paid envelope provided. If you do not have an envelope, mail to:

   **West Virginia Veterinary Tick Submission Project**
   
   C/O Eric Dotseth
   
   Office of Laboratory Services
   
   167 11th Avenue
   
   South Charleston, WV 25303

Thank you for your submission! We will be in contact with you shortly.

Let us know if you need additional envelopes!

For more information about tickborne disease surveillance in West Virginia, please contact the Zoonotic Disease Program in the Division of Infectious Disease Epidemiology at (304)-356-4021 (zoonotic disease epidemiologist) or (304) 356-4020 (public health entomologist). Please visit our website at [www.dide.wv.gov](http://www.dide.wv.gov). Additional information about ticks and tickborne disease can be found at [www.cdc.gov](http://www.cdc.gov).