

Retention and Disposal of Tuberculosis Records

The following is a list of the record retention requirements for Tuberculosis (TB). If you have any questions about a specific TB record. Please contact the West Virginia Tuberculosis Elimination Program (WV TBEP).

- X-rays and all records for active cases of tuberculosis indefinitely
 - Retain the initial chest x-ray, the completion of treatment x-ray, and follow-up x-rays for the most recent 5 years
 - Retain all other records, lab reports, sputum reports, records or reports from other facilities, clinician dictation notes and nurse's notes

- Mobile x-ray cards may be destroyed when patient is discharged from clinic

- X-rays on deceased persons for 2 years after death

- Skin test and IGRA records, negative or positive should be kept for 5 years

- Risk assessments should be kept for 5 years

- Records for latent tuberculosis infection cases should be kept for 5 years after completion of treatment/discharge from clinic
 - Diagnostic clinic notes, chest x-ray readings, medication/DOT records, laboratory reports, correspondence, records from other facilities and nurse's notes