WEST VIRGINIA Department of Health & Human Resources
BUREAU FOR PUBLIC HEALTH

Call Down List

Purpose: This call down questionnaire can aid in establishing the existence of an outbreak in a school setting where there are too many suspected cases for a line list to be feasible.

Instructions: An absentee rate of >10% in a school is indication for suspicion of an outbreak. When absenteeism is above the school's baseline, consider implementing this questionnaire. If suspected cases are in a congregate setting (classroom, extracurricular team), use a line list.

Call a sample of 15-20 absentees to estimate the proportion of absentees with the suspected illness. The call down list can also be completed by asking for information when the parents notify the school of child's absence. Record the reason for each student's absence. If they are ill, please ask what type of illness they are experiencing (respiratory illness, fever, cough, stomach bug, vomiting, rash, etc.). Share completed call down list with your local health department for help determining the presence of an outbreak.

Date of Call-down: _____

Student Name or Initials	Grade/Class	Reason for Absence	Type of Illness or List of Symptoms

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