

# Tick Identification and Submission Form For Veterinarians (2023)



*Important: This form is to be used by veterinary practices for identification of tick species. Tick identification will be conducted by the West Virginia Department of Health and Human Resources, Zoonotic Disease Program. This service is only for surveillance purposes, **NOT** for diagnostic purposes.*

**Please provide the following information regarding your tick submission.**

\_\_\_\_\_  
Name of veterinary practice    Name of veterinarian    Vet office phone number

\_\_\_\_\_  
Date of collection                          Name of animal with tick                          Animal species                          Age                          Sex                          Breed

\_\_\_\_\_  
Home county of animal    Home zip code of animal    County where tick was found on animal

Has this animal traveled outside of its home county in the past two weeks?                           Yes                           No  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_    \_\_\_\_/\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_  
Travel Start Date    Travel End Date    City, County and State of Travel

Was a SNAP 4DX Plus test done for this animal within the past six months?                           Yes                           No                           Don't know

If No, was a SNAP test offered after tick noted on patient?                           Yes                           No                           Don't know

SNAP 4DX test result(s):  *A. phagocytophilum/platys*                           *B. burgdorferi*                           *E. canis/ewingii*                           No tickborne pathogens

Is this animal on tick prevention?                           Yes                           No                           Don't know                           Started at visit

If yes, specify: \_\_\_\_\_

Comments: \_\_\_\_\_

*(For state health office use only)*

Species	ID number	Desiccated/ Damaged?	Engorged	# of females	# of males	# of nymphs	# of larvae	Total

**CUT HERE**

### Submission Instructions

1. Ensure the tick is dead by drowning the tick in alcohol.
2. Place the dead tick in a water-tight container (e.g. ziplock bag) with either an alcohol pad or paper towel / cotton ball doused with alcohol to prevent desiccation.
3. Make sure that the container/zip-log bag is sealed to prevent leakage.
4. If a lot of ticks are removed from a single animal host, please consider shipping specimens to us in multiple envelopes/containers to prevent specimen damage and leakage.
5. Fill out specimen submission form (above) for each submission and attach with specimen(s)
6. Cut and keep these instructions.
7. Package specimen(s) and the submission form(s) well to avoid damage during shipment.
8. Use postage paid envelopes provided for specimens that are shipped in zip-lock bags. For specimens shipped in larger containers, please mail them to:



**Zoonotic Disease Program Tick Surveillance**  
C/O Eric Dotseth  
Office of Laboratory Services  
167 11<sup>th</sup> Avenue  
South Charleston, West Virginia, 25303

Thank you for your submission. Please check our website for results.

For more information about tickborne disease surveillance in West Virginia or if additional envelopes are needed, please contact the Zoonotic Disease Program at (304) 558-5358 ext. 1. Additional information about ticks and tickborne disease can be found at <https://www.cdc.gov/ticks/index.html> or at our website at <https://oeeps.wv.gov/arboviral/Pages/tbd.aspx>.