CONFIGURING INTERNET EXPLORER FOR USE WITH WVEDSS 5.0

NOTE: These directions apply to Internet Explorer version 11 and screenshots reflect the layout of that version. Older versions will have the same settings and options, but not in the exact same positions.

SETTING 1: TAKE INTERNET EXPLORER OUT OF COMPATIBILITY VIEW FOR WVEDSS

STEP 1: Go to <u>https://wvedss.wv.gov/</u> in your Internet Explorer browser (note these steps only apply to Internet Explorer, and do not apply to other modern browsers, like Firefox, Chrome, Edge, Safari)

STEP 2: Click on the **Tools icon** and choose **Compatibility View settings** from the dropdown menu

(a) (a) https://wvedss.wv.gov/nbs/login	🛿 Food and Water bo 🕵 NBS 🛛 🗙 🖁
File Edit View Favorites Tools Help	Print
BS Login	File
So Login	200m (100%)
User Name: Password:	View downloads Ctrl+J Manage add-ons F12 Developer Tools Go to pinned sites Compatibility View settings
	Report website problems Internet options About Internet Explorer

STEP 3: In the menu that pops up, make sure wv.gov <u>IS NOT</u> in the big box below the text: "Websites you've added to Compatibility View:" If it is, click the **Remove** button and **Close**. If, as in this example, wv.gov is not in the large box, then click **Close**.



SETTING 2: SET WHEN TO CHECK FOR NEWEST VERSIONS OF A WEB PAGE

STEP 1: Click on the **Tools icon** and choose **Internet options** from the dropdown menu

(1) https://wvedss.wv.gov/nbs/login	🗅 👻 🤮 Food and Water b	o 🤇 NBS 🛛 🗙		
File Edit View Favorites Tools Help		Print File Zoom (100%) Safety		
User Name: Password:		Add site to Start menu View downloads Ctrl+. Manage add-ons F12 Developer Tools Go to pinned sites Compatibility View settings		
		Report website problems		
		Internet options		
		Internet options		

STEP 2: On the popup window, click the **Settings** button under the Browsing history heading on the General tab, as in the image below

eneral	Security	Privacy	Content	Connections	Programs	Advanced
Home p	age					
1	To cre	ate home	page tabs,	type each add	fress on its o	wn line.
1	http	//www.w	v.gov/			
						-
	1					
		Use cu	rrent	Use default	Use n	ew tab
Startup						
05	tart with ta	abs from th	he last ses	sion		
0 S	tart with h	ome page				
Tabs -					22	
Char	nge how w	ebpages a	re displaye	ed in tabs,	Ta	abs
Browsi	na history					
Dele	te tempora	ry files, hi	story, coo	kies, saved pas	sswords, and	d web
form	informatio	n.	0.000.000.000		129251025070	1000-04
D	elete brow	sing histor	ry on exit			
			1	Delete	Set	tings
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STEP 3: Select the option: "Every time I visit the webpage" on the new popup and click Ok

Internet C	Options ? S					
General	Security Privacy Content Connections Programs Advanced					
We	ebsite Data Settings					
Т	emporary Internet Files History Caches and databases					
I I	Internet Explorer stores copies of webpages, images, and media for faster viewing later.					
	Check for newer versions of stored pages:					
1	Every time I visit the webpage Every time I start Internet Explorer					
	 Automatically 					
	© Never					
1	Disk space to use (8-1024MB) 250 🚔					
1 c	Current location:					
C T	C:\Users\e026246\AppData\Local\Microsoft\Windows\ Temporary Internet Files\					
	Move folder View objects View files					
	OK Cancel					
	OK Cancel Apply					

After you've completed these steps, everything should be set for you to use Internet Explorer with WVEDSS in version 5.0. If you have any questions or need additional help setting up your browser or troubleshooting issues, contact the WVEDSS Help Desk.